

## Crafts - Risk Assessment

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 Date of Next Review: 4/4/2026

Hazard	What are the Risks	Who is at risk?	What are you going to do about it?	Review & revise
A hazard is something that may cause harm or damage.	The risk is the harm that may occur from the hazard	For example: young people, adult volunteers, visitors	How are the risks already controlled? What extra controls are needed? How will they be communicated to participants?	Keep checking throughout the activity in case you need to change what you're doing or even stop the activity.
Scissors, Craft Knives & sharp tools	Cuts caused by misuse	Young People	Ensure appropriate adult supervision when scissors, craft knives or other sharp tools are being used Count out the sharp items & be clear on how many are being used Count sharp items back in to make sure that all are returned. Demonstrate correct techniques, particularly for tools youngsters may not be familiar with using (eg. craft knives) Remind youngsters of sensible handling of sharp items, particularly when walking carrying scissors or knife	
Glues, Paints & Solvents	Risk of inhalation of solvents	Young People	Ventilate the area appropriately during use and consider using outdoors if appropriate. Follow the manufacturer's guidance for use. Collect leftover glue, solvents, and other chemicals at the end of the activity. Adults or Young Leaders supervise young people when they're using solvents and glues – at least one adult or Young Leader for each group	
Glue Guns, Soldering Irons & Irons	Risk of burns	Young People	Ensure adequate adult supervision when using hot items (such as glue guns, soldering irons, and irons) Use heat sources in a defined area to restrict access Demonstrate correct technique for using equipment	
Craft Supplies	Risk of injury	Young People	Ensure supplies are appropriate to the activity Adult supervision throughout activity Ensure youngsters follow instructions & are using supplies appropriately Craft equipment & supplies to be tidied away at the end of the activity	
Unsuitable Equipment	Injury	Young People	Check that the tools and equipment to be used are in good enough condition, appropriate for the planned activity, and the right size for everyone taking part. For example, do scissors need to have pointed blades? Would a safer adhesive work? Should the task be done on a table? Is PPE (such as eye protection or gloves) required? Make sure there's enough space between participants.	